

EXPLANATION OF NEED FOR MEDICAL RECORDS

“Liv it Up” helps support families of children battling cancer and other life threatening illnesses by providing financial support and creating special moments for families to share without financial hardship.

Liv it Up works closely and operates in conjunction with Pleasant Lake Mennonite Church (PLMC) with donations.

There are never enough funds to help all families in need of support, and Liv it Up must have medical information for those children battling cancer and other life threatening illnesses as part of its responsibility to help insure that donations are used only for appropriate situations.

Therefore, Liv it Up must have access to medical information to verify that Applicants qualify for assistance in accordance with the Liv it Up eligibility criteria.

Therefore, we request that each Applicant considers completing a Health Insurance Portability and Accountability Act (HIPAA) Medical Records Release Authorization to enable Liv it Up and PLMC to verify that Applicant’s children meet the Liv it Up eligibility criteria.

By signing this document, you acknowledge receipt of our HIPAA Medical Records Release form and acknowledge that, if you choose to execute the Release form, you are doing so voluntarily on your behalf and on behalf of your minor child to enable Liv it Up and PLMC to verify the medical records of the patient named therein meet eligibility criteria.

Should you prefer not to sign the HIPAA Medical Record Release Form, you may have your health care professional write a letter or report on his/her office letterhead about the family and its situation, which letter or report is signed by that health care professional, and addresses the Liv it Up and PLMC eligibility criteria.

Executed this ____ day of _____, 20____.

Patient over Eighteen, Parent or Guardian Signature

Relationship to Patient